



Reforming Foreign Languages in Academia in Montenegro (Re-FLAME) – CBHE 609778

MONTHLY REPORT February 2020

In the third month of the project, the work on the preparatory activities was almost completed – the necessary documents were adopted. The three Montenegrin partners sent a request for the changes to be made to the equipment. Partnership agreements are being finalized and most are in the process of being signed. The project is now ready to start with the development stage.

The breakdown of the activities conducted, as per work packages and their individual tasks, is presented below:

WP1 Preparation

1.1 Prepare status quo analysis

- The analysis was supplemented with the data on placement testing of the first-year Montenegrin students.
- The study was adopted.

1.2 Assess the FL syllabi

- An analysis of the FL syllabi was produced, in cooperation with all the partners.
- The analysis was adopted.

1.3 Set up the project office

- The office was set up, with the exception of computer equipment which can only be purchased after a public tender procedure, in line with the national requirements. Until then, the project will use the computer equipment of the Faculty of Philology as well as private computer equipment which belongs to the project team.

WP 6 Quality

6.1. Develop a quality control guide

- The Guide was adopted.

WP 7 Dissemination and exploitation

7.1. Develop a dissemination guide

- The guide was adopted.



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7.2. Create a logo, develop and maintain a website

- The website was updated.

7.4 Set up and maintain Facebook and Twitter pages

- The FB page was updated.
- The Twitter page was set up and updated.

WP 8 Management

8.1 Write a project management guide

- The guide was adopted.

8.2. Perform overall management of the project

- The three Montenegrin partners sent a letter requesting changes to be made to the equipment and discussed the dynamics of the tendering procedure.
- The coordinator and the UDG contact person attended the Grantholders' Meeting in Brussels.
- Intensive email communication amongst all partners took place.
- Four partners signed the partnership agreements (all except for the Polish partner, who requested changes to be made, which are currently under consideration by the UoM), and will soon be signed by the UoM.

8.4 Write monthly progress reports

- The second monthly report was adopted by the Steering Committee via email.
- The third monthly report was written.

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